

**Village of Tannersville**

**Date**

**April 10, 2023**

**Time**

6:00 PM

**Location**

Tannersville Village Hall

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**Present:** David Schneider, Mayor  
David Kashman, Trustee  
John Gallagher, Trustee  
Kimberly Thompson, Trustee  
Dylan Legg, Trustee

**Type of meeting:** Budget Public Hearing, Regular Board Meeting with Reorganization

Robin Dumont, Village Clerk-Treasurer

Absent:

**Also Present:** Mary Sue Timpson, Carolyn Riggs  
Patty Wu

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***Minutes:***

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The Mayor opened the meeting with the Pledge of Allegiance.

**Vouchers -**

Trustee Kashman made a motion to approve vouchers, abstracts and reports. Trustee Thompson seconded. All in favor, motion carried.

**Budget Public Hearing:**

The Mayor opened the hearing and gave a brief rundown of the budget:

**Budget summary Notes:**

The proposed taxes will be raised only 2% state allows for levy. Greene County Real Property would not provide currently taxable assessed value of the Village prior to April 15<sup>th</sup>. Therefore a rate cannot be provided, nor the change in assessments. Propose to have second meeting on 4/24 if info received.

A list of tax-exempt parcels as of the last tax cycle for 2022-2023 is included along with debt service schedule in board members packets.

Proposed cost of living raises for most employees.

Water rates proposed an increase of \$50/unit per year for flat rates. Usage proposed to be lowered to 40000 gallons. Usage cannot be guaranteed if everyone conserved.

Same amount in for Road Work as prior year, split between categories or a truck, or a combination of both. No real quotes were given to substantiate an increase, but we can certainly modify the budget if we have enough revenues to cover.

Water:

North Dome did not request an increase in their contract.

Will need to order more parts for meters, the lack of winterization has them breaking frequently. Costs of parts have increased. We have plenty water main parts on hand that were purchased this year, and a dozen curb boxes.

The Mayor stated that he would like the clerk to look into getting official emails for the board, potentially looking into spectrum and upgrading the size and getting pricing from Godaddy.

The Mayor stated that we will have at some point as we don't have all of the info from the county to finalize the budget.

Ms. Riggs asked if a draft of the budget could be put up on the website with more explanation.

Being there were no comments at this time from the board or public, the Mayor made a motion to close the public hearing. Trustee Kashman seconded. All in favor, motion carried.

**Date of next budget public hearing:**

The Mayor asked the board to review their schedules for a potential date for the second public hearing.

The board set the next meeting to be April 24<sup>th</sup>, at 6:00 pm in the Tannersville Village Hall.

**Departmental Reports**

The Mayor asked the clerk to put the reports in the minutes:

Please note no reports were received for the water and highway department.

Delinquent Tax Report:

The Village has been made whole with tax payment received from Greene County April 4<sup>th</sup>. No taxes are outstanding.

Currently updating any address changes for next round in June.

Water Bills are out and collections ongoing. Billed \$191,000.

**Website/Email/App**

Looking into pricing to upgrade our website & emails, as well as a notification app for the public to let them know when we have meetings, events, water main breaks, hydrant flushing, etc.

**Reorganization:**

The Mayor presented the following Reorganization List: (Partial)

- Reimbursement for Mileage – current IRS rate per mile for use of employee’s personal vehicle.
- Village Clerk-Treasurer-Collector – Robin Dumont
- Deputy Clerk-Collector – Lauren Rapplelea
- Village Registrar of Vital Statistics – Robin Dumont
- Deputy Registrar of Vital Statistics – Lauren Rapplelea
- Grants Contact – David Schneider and Robin Dumont
- Appointment of Deputy Justice - TBD – Currently Kimberly Prince Walsh.
- Appointment of Court Clerk – Kathy VanValkenburg
- Official Bank – Greene County Commercial Bank
- Village Auditor – Donna Bates
- Village Attorney –TBD
- Animal Control Officer – Bruce Feml
- Commission of Public Works: David Kashman, Dylan Legg, Darryl Legg
- ZBA Chairman – David Kukle
- ZBA Members – Charles Knopp and Jeremiah Dixon
- Commissioner of Parks/Camp – David Schneider
- Co-Commissioner of Parks/Camp – David Kashman
- Contact for Publicity and Events: Robin Dumont (Car Shows), Patty Wu, Paola K.
- Deputy Mayor – David Kashman
- The Village will accept all Greene County material bids and State Contracts.
- The Village will pay for all schooling or conventions for authorized Village Personnel.
- The Village Clerk may pay all utility bills or other bills that incur late penalties.
- Official Newspaper –Catskill Daily Mail/Hudson Valley 360
- Day of regular board meeting – 2<sup>nd</sup> Monday of every month
- Insurance Broker –Marshall & Sterling
- Building Inspector/Code enforcement officer, Carl Giangrande
- Highway Department Supervisor/Foreman – Steve Tuomey
- Water Supervisor – Kerry Knoetgen
- Authorize the Mayor to re-invest village monies in other banks for best interest rates.
- Schoharie Watershed Advisory Committee: David Schneider & Rob Janizewski
- Kaaterskill Rail Trail extension: David Schneider
- Mountain Clove Scenic Byway: David Schneider
- Authorize the Mayor to file annual report with the NYS Comptroller.
- Authorize biweekly Payroll for employees.
- Authorize the Treasurer to sign checks when deemed necessary.
- Authorize the Mayor to sign checks when deemed necessary ONLY in the absence of the Treasurer

Trustee Thompson made a motion to approve the reorganization list as presented. Trustee Gallagher seconded, all in favor, motion carried.

The Mayor stated to draft and post a notice for the Village Attorney position. Mr. Simon would like to retire.

**Open Items Recap:**

The mayor asked the board to review the following list of open items and we can look into having workshops in the future:

Blighted Property Restoration Law – please review sample from another municipality.

Vacant Building Registry - - please review sample from another municipality.

Village’s Short Term Rental Draft – please review recent draft with comments included from Village Attorney and a copy of Hinchey’s bill

Village’s Draft Law enacting a property tax exemption for volunteer firefighters and volunteer ambulance workers – review recent draft

Proposed Updated sign law – current law enclosed, please review and suggest changes.

The Mayor asked for Mr. Giangrande to provide comments as well.

The Mayor proposed having workshops to review these items. Board was in agreement.

**Grants Update:**

C1001671 RVW Park – Will receive updated documents from Studio A this week for Bidding release on 4/17. Bids will be due approximately 1 month after. Bidding the same as presented before with components in question as alternates.

C100972 Pocket Park/Beach – Working on Project Closeout with DOS. Finalizing DOS MWBE Waiver. We have superseded WBE requirement by 15%, however MBE was barely 1%. Contractor for Pocket park never received their certification.

**Downtown Fund**

Current budget and agreement in packets for board to review. No changes. Trustee Kasman made a motion on the following resolution:

A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF TANNERSVILLE TO SIGN THE GRANT AGREEMENT WITH HOUSING TRUST CORPORATION, A SUBSIDIARY OF THE NEW YORK STATE HOUSING FINANCE AGENCY FOR SHARS ID 20230015 UNDER DRI ROUND 5

BE IT RESOLVED, by the Village Board of the Village of Tannersville, Greene County, New York (the "Village") (by the favorable vote of not less than two-thirds of all of the members of the Board) as follows:

SECTION 1. The Village of Tannersville has been selected by New York State Department of State under the DRI Round 5 to implement a Downtown Revitalization Initiative Grant Downtown Improvement Fund as per Schedules A and B attached hereunto;

SECTION 2. The Mayor, David Schneider, or in his absence or unavailability the Deputy Mayor, is hereby authorized and directed to execute grant agreement/master contract pursuant to the terms and conditions of the DRI program as required by the Housing Trust Corporation, a subsidiary of the New York State Housing Finance Agency.

SECTION 4. The officers of the Village are further authorized to take such actions and execute such documents as may be necessary in connection with the project.

Trustee Gallagher seconded. All in favor motion carried.

**DRI Municipal Projects:**

**C1002450 -Connectivity:** This municipal project under the DRI is to implement a multi component connectivity project to improve walkability and pedestrian safety through the creation of sidewalks and crossings, as well as two parking areas that will serve as trailhead sites/public spaces. Budget and Contract summary presented for review. Amount of award \$1,373,000. 0% Match. No comments or changes.

Trustee Kashman made a motion on the following resolution:

A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF TANNERSVILLE TO ENTER INTO CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF STATE FOR CONTRACT C1002450 UNDER DRI ROUND 5

BE IT RESOLVED, by the Village Board of the Village of Tannersville, Greene County, New York (the "Village") (by the favorable vote of not less than two-thirds of all of the members of the Board) as follows:

SECTION 1. The Village of Tannersville has been selected by New York State Department of State under the DRI Round 5 to implement a multi component connectivity project to improve walkability and pedestrian safety through the creation of sidewalks and crossings, as well as creation of two parking areas that will serve as trailhead sites/public spaces.

SECTION 2. The Village of Tannersville shall receive funding in the amount of \$1,373,000 to implement such project, and will administer such project as indicated in the contract summary and project workplan attached hereunto.

SECTION 3. The Mayor, David Schneider, or in his absence or unavailability the Deputy Mayor, is hereby authorized and directed to execute grant agreement/master contract pursuant to the terms and conditions of the DRI program as required by New York State Department of State.

SECTION 4. The officers of the Village are further authorized to take such actions and execute such documents as may be necessary in connection with the project.

Trustee Gallagher seconded. All in favor, motion carried.

**C1002451 – Municipal Solar** – This municipal project under the DRI is to implement a municipal solar system. It will include the installation of solar panels in 4 locations, Village Hall, lake area pavilion, Gooseberry Creek Park, and new Trailhead parking area. This solar system will cover the full municipal power usage. The Budget and Contract summary presented for review. Amount of award \$497,000. 0% Match. No comments or changes.

Trustee Kashman made a motion on the following resolution:

A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF TANNERSVILLE TO ENTER INTO CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF STATE FOR CONTRACT C1002451 UNDER DRI ROUND 5

BE IT RESOLVED, by the Village Board of the Village of Tannersville, Greene County, New York (the "Village") (by the favorable vote of not less than two-thirds of all of the members of the Board) as follows:

SECTION 1. The Village of Tannersville has been selected by New York State Department of State under the DRI Round 5 to implement a Municipal Solar System by installing solar panels at 4 locations: Village Hall, Lake area/pavilion, Gooseberry Creek Park, and new trailhead parking area. This solar system will cover the full municipal power usage.

SECTION 2. The Village of Tannersville shall receive funding in the amount of \$497,000 to implement such project, and will administer such project as indicated in the contract summary and project workplan attached hereunto.

SECTION 3. The Mayor, David Schneider, or in his absence or unavailability the Deputy Mayor, is hereby authorized and directed to execute grant agreement/master contract pursuant to the terms and conditions of the DRI program as required by New York State Department of State.

SECTION 4. The officers of the Village are further authorized to take such actions and execute such documents as may be necessary in connection with the project.

Trustee Gallagher seconded. All in favor, motion carried.

### **03 GMC**

Trustee Gallagher made a motion to accept the bid from Frank Groff for the 03 GMC. Trustee Thompson seconded. All in favor, motion carried.

### **Camp/Events:**

The Mayor stated that we are looking into solutions for camp in the area, whether it be an effort done by the village or with the Town and Village of Hunter. Will be meeting with their mayor and supervisor to discuss.

### **Events:**

Memorial Day Parade: 5/28 need volunteers for BBQ

Father's Day Car Show: 6/18

Proposed Independence Parade: Sat. July 1 (not confirmed)

Fall Car Show 9/24

### **Other items:**

#### **Rip Van Winkle Lake Park**

Due to an ongoing nuisance problem with beavers at Rip Van Winkle Lake, the board requested that the DPW get in touch with a licensed trapper to get pricing for relocating some of the beavers.

A resident from the audience asked if the village could do something about the lake, can it be drained to removed lily pads.

The Mayor replied that currently we are permitted to cut a navigation channel from one side to the other. Looking into other options.

Mary Sue Timpson stated that she would like to thank the DPW for fixing the cracks in the pickleball court.

Another resident asked if there could be enforcement with the garbage cans around the Village. The Mayor stated to refer this to Carl.

Carolyn Riggs asked if residents could get advanced notice of the road closure for Railroad Avenue. The Mayor stated that people will be notified in advance and Evergreen is responsible for putting signage up for all detours and closures for the project.

Steve Tuomey asked if the Board was going to look into the law for the volunteer exemption.

Trustee Kashman stated that they are working on the draft and making edits with the Village Attorney. Will be having a public hearing in next coming months. Mr. Tuomey thanked the board.

Being there was no further business, Trustee Kashman made a motion to adjourn the meeting. Trustee Thompson seconded. All in favor, motion carried.