

## Highway Commission Meeting Minutes

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Present: Greg Landers, David Kashman, George Bain

Called to Order at 8:04

### Fuel Tank at DPW Building

- The commission discussed eliminating the gasoline tank at the DPW building for various reasons including security, containment, and the desire to better track fuel usage. There is no reason at this time to install new equipment since the village plans to relocate DPW operations to a new facility in the near future.

- How do they account for gas used in gas cans for small machines and miscellaneous uses?

- It may be possible to enter into an agreement with the Town of Hunter to use their fuel system which tracks fuel dispensing by vehicle and employee. There are questions about feasibility, their willingness, and how the accounting/billing would work. Trustee Bain asked Robin to contact the Town Clerk's office to inquire about the accounting/billing aspects. It would be up to the Mayor to formally request the shared service once we know if it is feasible.

### New DPW Building

- We have not met recently with the town on this matter, and alternate locations are still being explored.

### Arsenic Plant

- The missing Valve Keys have been located.

- We need to install a lock box for the keys to be stored in.

- No DPW employees may enter the facility unless directed by the plant operator, Joe, for specific reasons.

### Main Water Plant

- A lock box needs to be installed here, as well. Begin using when construction is completed.

### Trash Cans and Sidewalks

Monday, June 22, 2020

- The commission wants the DPW to sweep sidewalks now that the 23A milling and paving is complete. We also feel that it is now time to deploy our trash cans throughout the village now that businesses are reopening and foot traffic in the business district is increasing.

- A discussion occurred regarding trash cans at the village's park/pavilion. We recognize that some additional trash may accumulate due to having a vendor at the boathouse, however, there will be no day camp trash. One possible solution would be to have the vendor empty and secure the trash for the night, but that DPW could pick them up in the morning. The concern is with attracting bears and having to cleanup messes after they get into the garbage.

- Trustee Kashman recognized that some establishments, such as his, are utilizing disposable place settings and containers for outside dining which may increase the use of some trash cans. He suggested that a key to the trash can locks could be given to him so that he could empty cans nearby his establishment to prevent them from being overfilled.

#### **Executive Session**

- The commission went into executive session to discuss a personnel matter between 8:37-8:59.

#### **Return to Regular Meeting**

- It was decided to write a letter to the mayor to request action about the personnel matter discussed.

- No other matters to discuss at this time.

- The commission meeting was adjourned at 8:59.

Minutes respectfully submitted by Trustee Bain 6/22/20